Methodical work plan

№№	Content	Date	Responsible
1	1. Approval of educational programs, syllabuses, calendar-thematic plans for lectures, thematic plans for practical classes, «SROP», «SRS». 2. Discussionф about the results of the «IGA» and approval of the plan for the implementation of the comments of the «GAK». 3. Discussion and approval of the plan to achieve quality goals for 2020-2021 academic year.	September	Head of courses Head of the department Responsible for «SMK»
2	1. Discussion and approval of trilingual education policy plan. 2. Discussion and approval of open classes schedule. 3. Development and approval of the list of key competencies for specialty "Pharmacy" and "TFP"	October	Head of courses Head of courses
3	1. Report on the implementation and formation of the application for all types of activities. 2. Discussion and approval of exam tasks for the fall semester. 3. Discussion and approval of a plan for innovative learning technologies.	November	laboratory assistant Head of the department Responsible for "DIT"
4	1. Discussion of the results of open classes 2. Discussion and approval of the semi-annual report on methodological work	December	Head of the department
5	1. Syllabus readiness for undergraduate, graduate and doctoral studies for the spring semester. 2. Discussion and approval of the semi-annual report of employees on all types of activities.	January	Head of courses, responsible for "UMR" Head of the department

6	1. Discussion and approval of the research report of undergraduates and doctoral students.	February	Responsible for training
7	1. Discussion of the catalog of elective disciplines for the 2020-2021 academic year.	March	Head of the department
8	1. Discussion and approval of exam materials for the spring semester.	April	Head of the department
9	1. Discussion about implementation of "FPK" results 2. Discussion about implementation of innovative learning technologies results. 3. Discussion of the open classes' results.	May	Responsible for "FPK" Responsible for "DIK" Head of the department
10	1. Discussion about additions and changes to syllabuses. 2. Discussion and approval of the methodical report	June	Head of the department Head of courses